

MILEHICON CONSUITE SPONSORSHIP REQUIREMENTS

The Hyatt Regency - Tech Center, 7800 E. Tufts Ave, Denver, CO

THE CONSUITE AT MILEHICON RUNS (close to) 24-HOURS ONCE OFFICIALLY OPENED. HOURS ARE

Friday: open by 6 p.m. (earlier if the gods smile on us!)

Sunday: close at 6 p.m.

After Sunday 6pm: Dead Dog Party. If you are there still on Monday morning you will be put to work cleaning-up.

I would like to encourage sponsors to consider all time blocks, including late night blocks.

Why not run a special event during late-night time blocks? There is minimal programming to conflict with during the wee hours. You would probably generate a good turnout.

THE MAIN BLOCKS USUALLY REQUESTED BY SPONSORS ARE:

Friday: 6 – 8 p.m.

Saturday: 8 a.m. (breakfast stuff) to 6 p.m. *The Masquerade and Literacy Auction run Saturday evening, and generally pull everyone at the con, so would be a poor choice for ConSuite sponsorship.*

Sunday: 8 a.m. to 12 noon. *Critter Crunch, Art Auction, and Closing Ceremonies tend to make Sunday afternoon a poor choice.*

SPONSORSHIP TERMS ARE PRETTY BASIC:

- 1 There is a \$40.00 refundable* deposit if your request is received prior to September 15th. After that date, the refundable deposit will be \$50.00, and require special processing. (*Refundable only if you show up with adequate food.)
- 2 Sponsorship is usually for a two (2) hour block, which is what is scheduled.
- 3 All food items will be cleared from the ConSuite prior to your sponsorship block with one exception: MHC will continue to maintain the beverages (soda, coffee, tea, hot water, etc.).
- 4 The MHC ConSuite is **strictly** non-alcoholic.
- 5 Do not bring popcorn (it's messy and a real pain to clean up!).
- 6 The Sponsor (you/your group) is responsible for providing everything else [food, utensils (eating, drinking, opening & serving), napkins, plates, serving trays, etc.]. Do not bring cooking or warming equipment. READ THE PARTY POLICY. It outlines the food and cooking (NONE) issues and what types of items you can and can not bring.
- 7 The MHC prep area, The Galley, will **not** be available for use by Sponsors. This includes dry or refrigerated storage prior to your block. There simply isn't enough room! Sorry.
- 8 The ConSuite Sponsor is asked to initiate cleanup fifteen minutes prior to the end of their 2-hour block. This is especially important if another sponsor is scheduled immediately after.
- 9 Electrical power and usage is a tricky beast at best: I recommend that Sponsors use their hotel room(s) for prep and bring food ready to serve.

TRADITIONAL MAIN PROGRAMMING ITEMS:

- 1 Opening Ceremonies: usually 7-7:30-ish on Friday evening.
- 2 Masquerade/Costume Contest/Literacy Auction: 7:30/8 – 10/10:30 p.m. Saturday.
- 3 Critter Crunch: 1st round Sunday 10 a.m. –ish; Final round: Sunday 3 p.m. –ish after Art Auction.
- 4 Art Auction: usually 1 p.m. –ish.
- 5 Closing Ceremonies: 3 p.m. –ish.

Let me know what time slot you are interested in, if it's available I will try to pencil you in. However, confirmation is not made until receipt of the deposit. The check must be received NO LATER THAN October 1, and preferably by September 1.

Please make checks payable to: MileHiCon, Inc.

Please send **check** and **completed ConSuite Sign-up Request form** to:

MileHiCon - ConSuite
7735 Osceola St
Westminster, CO 80030

Thank you for your interest in sponsoring the MileHiCon ConSuite.